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Joshua Clemente-Schiller, MBA

Senior Regulatory Consultant
Financial Services; Technology Product Management

Executive Summary

- Agile Project Manager with experience in financial services technology, legal technology, cloud infrastructure, enterprise system implementation
- Strong ability to drive decision-making to achieve project objectives, align project priorities with strategic goals, identify and remove blockers with creative solutions, energize teammates and manage stakeholder interests, build consensus across project teams, and manage to tight deadlines
- Extensive experience with SDLC and SaaS implementation

Relevant Experience

- Amalgamated Bank Aug. 2015- April 2018
 - Headed planning, initiation, and execution of over 20 critical projects, including scope, budget, resource, and schedule assessment, team development, task management, implementation, and post-production quality assurance; reported to director of project management office.
 - Delegated team resources across all business areas, including development, bank operations, cyber security, finance, marketing, legal, human resources, information technology, sales, and product management.
 - Drove collaboration among marketing, legal, and development, departments with conflicting priorities, to launch new customer-facing wealth management system.
 - Mobilized decision-makers to approve new strategy for migration of application servers to cloud-based infrastructure by presenting impact measured through analysis of costs and risks and establishing team priorities.
 - Established technical and business requirements, and gained executive approval from finance and human resources departments, for launch of new accounts payable system; managed data integration and supporting app development.
 - Led planning and execution of an additional 30 bank initiatives, such as product launches, system enhancements, technological infrastructure development, cyber security enhancements, and site builds, moves, and closures.
 - Managed relationships with vendors and consultants; negotiated cost and resource constraints to meet project goals.
 - Facilitated meetings for cross-functional teams and third-party providers to advance project action items.
 - Conducted web-based and in-person training/information sessions for end-user mentoring and team development.
 - Consulted with executive management regularly to ensure project budget and resource goals were met.
 - Created and maintained documentation and records for projects, including project plans, business and technical requirements, user acceptance testing, and post-implementation evaluation reports.
- Complete Discovery Source August 2012 – August 2015
Project Manager January 2015 - August 2015
 - Managed over 50 projects, 20-30 simultaneously, through scope and schedule assessment, team development, resource allocation, task management, and post-production quality assurance, for external client-base of law firms and legal technology consultants.
 - Selected by executive management to establish new project team responsible for government-related accounts and execute organizational goals.



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- Consulted with internal and external teams on process flow and data structure, while tailoring solutions for clients according to best practices, project scope and budget, and resource availability.
- Mentored and oriented new project management hires.
- Executed supporting tasks based on client specifications, varying in scale and timeliness, including creation of advanced search queries and reports, and production and deposition deliverables.

Project Coordinator

January 2014 – January 2015

- Collaborated with clients through all stages of the litigation lifecycle and planned strategies for organizing and presenting case evidence in a cost effective and timely manner.
- Implemented project tracking procedure to achieve transparency for cross-disciplinary teams and managing director.

E-Discovery Hosting Analyst

August 2012 – December 2013

- Conceived and instituted project coordinator role, while managing and supporting legal technology projects from the strategy consultation and data processing to document review and production

Skills

- 🕒 Microsoft Office, including Excel pivot tables; v-lookup
- 🕒 Project Management, including Agile and Waterfall
- 🕒 PowerPoint Project Updates, Steering Committee Decks
- 🕒 MS Access, Project, Visio
- 🕒 Smartsheet; JIRA; SQL; SDLC; SaaS

Education

- 🕒 8of9 Training Program
 - Qualified Financial Contracts, ISDAs, MSFTAs, Recovery and Resolution Planning, CCAR, AML/KYC, FATCA, Basel, Margining Requirements, BRRD, MiFID, and more.
- 🕒 MBA, New York University, September 2017
- 🕒 B.A., Villanova University, December 2012